

# FISHHAWK COMMUNITY DEVELOPMENT DISTRICT IV

District Office – Tampa, Florida (813) 933-5571  
Mailing Address – 3434 Colwell Avenue Suite 200, Tampa, Florida 33614  
[www.fishhawkcdd4.org](http://www.fishhawkcdd4.org)

**Board of Supervisors  
FishHawk Community  
Development District IV**

December 28, 2022

## AGENDA

Dear Board Members:

The meeting of the Board of Supervisors of FishHawk Community Development District IV will be held on **Thursday, January 5, 2023 at 10:00 a.m.** at the Lake House of FishHawk Ranch West, located at 6001 Village Center Drive, Lithia, Florida 33547. The following is the agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS**
- 3. BUSINESS ADMINISTRATION**
  - A.** Consideration of Minutes of Board of Supervisors' Workshop Meeting held on November 30, 2022 ..... Tab 1
  - B.** Consideration of Minutes of the Board of Supervisors' Regular Meeting held on December 1, 2022..... Tab 2
  - C.** Ratification of Operations & Maintenance Expenditures for October 2022 ..... Tab 3
- 4. STAFF REPORTS**
  - A.** Landscape Inspection Services Report..... Tab 4
  - B.** Landscape Report
  - C.** Irrigation Report ..... Tab 5
  - D.** Aquatic Services Report..... Tab 6
  - E.** District Counsel
  - F.** District Engineer
  - G.** HOA Property Manager
  - H.** District Manager ..... Tab 7
- 5. BUSINESS ITEMS**
  - A.** Establish Audit Committee
  - B.** Consideration of Tri-Party Agreements ..... Tab 8
  - C.** Consideration of Consent Form ..... Tab 9
  - D.** Consideration of Methodology Report (under separate cover)
  - E.** Consideration of Resolution 2023-02; Bond Assessment (under separate cover)
  - F.** Consideration of Resolution 2023-03; Bond (under separate cover)
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 933-5571.

Sincerely,

*Debby Wallace*

Debby Wallace  
District Manager

## **Tab 1**

**MINUTES OF MEETING**

*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

**FISHHAWK  
COMMUNITY DEVELOPMENT DISTRICT IV**

The workshop of the Board of Supervisors of the FishHawk Community Development District IV was held on **Thursday, November 30, 2022 at 10:05 a.m.** at the Lake House of FishHawk Ranch West, located at 6001 Village Center Drive, Lithia, Florida 33547.

Present and constituting a quorum were:

Dayna Kennington	<b>Board Supervisor, Chairman</b>
Daniel Rothrock	<b>Board Supervisor, Vice-Chairman</b>
Brian Steever	<b>Board Supervisor, Assistant Secretary</b>
Jeffrey Stewart	<b>Board Supervisor, Assistant Secretary</b>
Esther Wisdom	<b>Board Supervisor, Assistant Secretary</b>
	<b>(via conf. call)</b>

Also present were:

Debby Wallace	<b>District Manager; Rizzetta &amp; Company, Inc.</b>
Erin McCormick	<b>District Counsel; Erin McCormick Law</b>
Kayla Connell	<b>Manager, District Financial Services,</b>
	<b>Rizzetta &amp; Company, Inc.</b>
Misty Taylor	<b>Bond Counsel, Bryant, Miller &amp; Olive (via conf. call)</b>
Sete Sare	<b>Representative, MBS Capital Markets</b>
Sara Sare	<b>Representative, MBS Capital Markets</b>
Kendall Bulleit	<b>Representative, MBS Capital Markets</b>

Audience	<b>None</b>
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**FIRST ORDER OF BUSINESS**

**Call to Order and Roll Call**

Ms. Wallace called the meeting to order and read roll call, confirming a quorum.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

No audience members were present.

**THIRD ORDER OF BUSINESS**

**Update Regarding Refinancing of Bonds**

The purpose of this workshop is to discuss the refinancing of the bonds which is also a subject on the agenda for December 1, 2022 CDD meeting. Ms. Sare reviewed the refunding summary prepared by MBS Capital Markets under separate cover to the Board and answered questions.

**FOURTH ORDER OF BUSINESS**

**Adjournment**

The workshop was adjourned at 11:00 a.m.

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Assistant Secretary

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Chair / Vice Chair

## Tab 2

**MINUTES OF MEETING**

*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

**FISHHAWK  
COMMUNITY DEVELOPMENT DISTRICT IV**

The regular meeting of the Board of Supervisors of the FishHawk Community Development District IV was held on **Thursday, December 1, 2022 at 10:06 a.m.** at the Lake House of FishHawk Ranch West, located at 6001 Village Center Drive, Lithia, Florida 33547.

Present and constituting a quorum were:

Dayna Kennington	<b>Board Supervisor, Chairman</b>
Daniel Rothrock	<b>Board Supervisor, Vice-Chairman</b>
Brian Steever	<b>Board Supervisor, Assistant Secretary</b>
Jeffrey Stewart	<b>Board Supervisor, Assistant Secretary</b>
Esther Wisdom	<b>Board Supervisor, Assistant Secretary (via conf. call)</b>

Also present were:

Debby Wallace	<b>District Manager; Rizzetta &amp; Company, Inc.</b>
Erin McCormick	<b>District Counsel; Erin McCormick Law (via conf. call)</b>
John Fowler	<b>Field Services, Rizzetta &amp; Company, Inc.</b>
Patti Picciano	<b>HOA Property Manager</b>
Gail Huff	<b>Representative, Ballenger Irrigation</b>
Jeff Blackburn	<b>Representative, Brightview</b>
Misty Taylor	<b>Bond Counsel, Bryant, Miller &amp; Olive (via conf. call)</b>
Sete Sare	<b>Representative, MBS Capital Markets</b>
Kendall Bulleit	<b>Representative, MBS Capital Markets</b>

Audience	<b>None</b>
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**FIRST ORDER OF BUSINESS**

**Call to Order and Roll Call**

Ms. Wallace called the meeting to order and read roll call, confirming a quorum. Ms. Wallace administered Oath of Office to Jeffrey Stewart and Brian Steever prior to the meeting.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

No audience members were present.

**THIRD ORDER OF BUSINESS**

**Update Regarding Refinancing of Bonds**

Ms. Sare presented under separate cover the Refunding Summary prepared by MBS Capital Markets to the Board and answered questions.

On a Motion by Mr. Stewart, seconded by Ms. Kennington, with all in favor, the Board of Supervisors approved private placement option as presented, for the FishHawk Community Development District IV.

Ms. Taylor reviewed the Bond Counsel Agreement under separate cover and answered questions.

On a Motion by Ms. Kennington, seconded by Mr. Steever, with all in favor, the Board of Supervisors approved Bond Counsel Agreement, for the FishHawk Community Development District IV.

**FOURTH ORDER OF BUSINESS**

**Consideration of Minutes of Board of Supervisors' Regular Meeting Held October 6, 2022**

Ms. Wallace presented the minutes of Board of Supervisors' meeting October 6, 2022 to the Board.

On a Motion by Ms. Kennington, seconded by Mr. Rothrock, with all in favor, the Board of Supervisors approved the Minutes of the Board of Supervisors' meeting held on October 6, 2022, as presented, for the FishHawk Community Development District IV.

**FIFTH ORDER OF BUSINESS**

**Ratification of Operations & Maintenance Expenditures for September 2022**

Ms. Wallace presented the September 2022 Operation & Maintenance Expenditures to the Board.



On a Motion by Ms. Kennington, seconded by Mr. Stewart, with all in favor, the Board of Supervisors ratified the Operations & Maintenance expenditures for September 2022 (\$94,398.08) for the FishHawk Community Development District IV.

**SIXTH ORDER OF BUSINESS**

**Staff Reports**

**A. Field Services Report**

Mr. Fowler presented the field inspection report to the Board.

The Board discussed the email notification from Hillsborough County regarding the intersection of Watercolor and Village Center Dr. that was on the last meeting agenda.

On a Motion by Ms. Kennington, seconded by Mr. Rothrock, with all in favor, the Board of Supervisors approved a not to exceed of \$1,000.00 for Brightview to move forward with modifications to the trees from the median at the intersection of Watercolor and Village Center Dr., for the FishHawk Community Development District IV.

**B. Landscape Report**

Mr. Blackburn answer questions regarding the landscaping for the Board.

On a Motion by Mr. Rothrock, seconded by Ms. Kennington, with all in favor, the Board of Supervisors approved Addendum #19 as presented in the amount of \$1,288.30 for Cypress Trees at Encore, for the FishHawk Community Development District IV.

**C. Irrigation Services Report**

Ms. Huff reviewed the irrigation report with the Board.

**D. Aquatic Services Report**

The Board reviewed the aquatic report.

**E. District Counsel**

No report.

**F. District Engineer**

Not present. Ms. Wallace provided an update on the Gopher Tortoise Preservation and FWC.

**G. HOA Property Manager**

No report.

**H. District Manager**

The next CDD meeting will be held January 5, 2023 at 10:00 a.m.

Ms. Wallace presented the Sworn Statement of Loss for the lightning claim in the amount of \$8,110.00.

On a Motion by Ms. Kennington, seconded by Mr. Stewart, with all in favor, the Board of Supervisors approved and authorized the Chairman to sign the Sworn Statement of Loss for the lightning claim in the amount of \$8,110.00, for the FishHawk Community Development District IV.

**SEVENTH ORDER OF BUSINESS**

**Consideration of CDD/HOA Shared Irrigation Agreement**

Ms. McCormick provided an update to the Board.

**EIGHTH ORDER OF BUSINESS**

**Ratification of Encore Well & Pump System Proposal**

On a Motion by Ms. Kennington, seconded by Mr. Rothrock, with all in favor, the Board of Supervisors ratified the Fourquarean Well Drilling Encore Well & Pump System Proposal in the amount of \$6,777.52, for the FishHawk Community Development District IV.

**NINTH ORDER OF BUSINESS**

**Consideration of Resolution 2023-01; Designating Officers**

On a Motion by Mr. Rothrock, seconded by Ms. Kennington, with all in favor, the Board of Supervisors approved Resolution 2023-01 Designating Officers, Dayna Kennington as Chairman, Daniel Rothrock as Vice-Chairman, remaining Board Supervisors along with Debby Wallace and Jayna Cooper as Assistant Secretaries, for the FishHawk Community Development District IV.

**TENTH ORDER OF BUSINESS**

**Supervisor Comments**

There were no supervisor comments.

**ELEVENTH ORDER OF BUSINESS**

**Adjournment**

On a Motion by Ms. Kennington, seconded by Mr. Rothrock, with all in favor, the Board of Supervisors adjourned the meeting at 10:57 a.m. for the FishHawk Community Development District IV.

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138 \_\_\_\_\_  
Assistant Secretary

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Chair / Vice Chair

DRAFT

## Tab 3

# FISHHAWK IV COMMUNITY DEVELOPMENT DISTRICT

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DISTRICT OFFICE · RIVERVIEW, FLORIDA

MAILING ADDRESS · 3434 COLWELL AVENUE, SUITE 200 · TAMPA, FLORIDA 33614

## **Operation and Maintenance Expenditures**

**October 2022**

**For Board Approval**

Attached please find the check register listing the Operation and Maintenance expenditures paid from October 1, 2022 through October 31, 2022. This does not include expenditures previously approved by the Board.

The total items being presented: **\$71,679.53**

Approval of Expenditures:

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\_\_\_\_\_ Chairperson

\_\_\_\_\_ Vice Chairperson

\_\_\_\_\_ Assistant Secretary

## Fishhawk IV Community Development District

### Paid Operation & Maintenance Expenditures

October 1, 2022 Through October 31, 2022

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Amount</u>
OnSight Industries LLC	100047	006-22-321774-1	Balance Due - Street Sign 10/22	\$ 420.25
Erin McCormick Law, P.A.	100043	10616	Legal Services 09/22	\$ 4,174.77
Hillsborough County BOCC		1416996147 5/11	Summary Bill 10/22	\$ 198.03
Innersync Studio, Ltd	100052	20698	Website Hosting/Compliance Service FY22/2	\$ 1,515.00
TECO		211009775761 9/22	13773 FishHawk Blvd 09/22	\$ 34.26
TECO		211009776033 9/22	5601 Balcony Bridge Place 09/22	\$ 144.89
TECO		211017320014 9/22	Village Center Dr - PH2 09/22	\$ 10,783.36
BCI Entities, LLC	100038	222182	Irrigation Repairs 09/22	\$ 575.00
BCI Entities, LLC	100038	222201	Irrigation Repairs 09/22	\$ 375.00
BCI Entities, LLC	100049	222208	Irrigation Maintenance 10/22	\$ 4,550.00
BCI Entities, LLC	100049	222225	Irrigation Repairs 10/22	\$ 1,215.00
TECO		321000017145 9/22	Electric Summary 09/22	\$ 16,853.11
Johnson Mirmiran & Thompson	100046	33-199163	Engineering Services 09/22	\$ 230.00
Poop 911	100053	6065089	11 Doggie Stations 09/22	\$ 702.00

## Fishhawk IV Community Development District

### Paid Operation & Maintenance Expenditures

October 1, 2022 Through October 31, 2022

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Amount</u>
U.S. Bank	100048	6669943	Trustee Fees 09/01/22-08/31/23	\$ 4,148.38
Sitex Aquatics, LLC	100054	6736B	Monthly Lake Maintenance 10/22	\$ 1,350.00
BrightView Landscape Service	100050	8092707	Monthly Landscape Maintenance 10/22	\$ 18,560.83
Florida Department of Econom	100051	87085	Special District Fee FY22/23	\$ 175.00
Brian T Steever	100040	BS100622	Board of Supervisors 10/06/2022	\$ 200.00
Dayna J. Kennington	100042	DK100622	Board of Supervisors 10/06/2022	\$ 200.00
Daniel Gray Rothrock	100041	DR100622	Board of Supervisors 10/06/2022	\$ 200.00
Esther Wisdom	100044	EW100622	Board of Supervisors 10/06/2022	\$ 200.00
Rizzetta & Company, Inc.	100039	INV0000071810	District Management Services 10/22	\$ 4,674.65
Jeffrey Stewart	100045	JS100622	Board of Supervisors 10/06/2022	<u>\$ 200.00</u>
TOTAL				<u>\$ 71,679.53</u>